



HAMDARD STUDY CIRCLE
Talimabad, Sangam Vihar
New Delhi 110080
Phone No. 7669168904

Website: hamdardstudycircle.in, Email: hscdelhi@hotmail.com

Dated: April 28, 2025

NOTIFICATION

Hamdard Study Circle (HSC) invites applications for admission to UPSC Civil Services Examination Residential Coaching Programme 2025-26.

Hamdard Study Circle established in 1991, is one of the country's premier coaching institutions for UPSC civil services examination. 718 candidates from HSC have so far been selected for various all India and central services.

Quality learning, continuous monitoring and imbibing values of public service have been the hallmark of Hamdard Study Circle. The Institution provides guidance and coaching for all three stages of the Civil Services Examination.

SCHEDULE OF ADMISSION PROCESS

Commencement Date for online submission of application form	Monday, 17th March 2025
Form Registration Fee	Rs. 400/-
Last Date for submission of application form	Saturday, 31st May 2025
Date of Entrance Test	To be announced

The entrance test will be conducted all over India at the following **30** centres.

Sl.No	State/UT	Centre
1.	Andaman and Nicobar Islands	Port Blair
2.	Assam	Guwahati
3.	Bihar	Patna
4.	Chhattisgarh	Raipur
5.	Gujarat	Ahmedabad
6.	Haryana	Mewat
7.	Jammu and Kashmir	Jammu and Srinagar
8.	Jharkhand	Ranchi
9.	Karnataka	Bengaluru and Bidar
10.	Kerala	Thiruvananthapuram and Calicut
11.	Ladakh	Kargil, Leh
12.	Lakshadweep	Kavaratti
13.	Madhya Pradesh	Bhopal
14.	Maharashtra	Aurangabad and Mumbai
15.	Manipur	Imphal
16.	New Delhi	Talimabad Campus
17.	Rajasthan	Jaipur
18.	Tamilnadu	Chennai
19.	Telangana	Hyderabad
20.	Uttar Pradesh	Prayagraj, Bareilly, Kanpur, Lucknow, Moradabad

21.	West Bengal	Kolkata
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APPLICATION FORM

- Application form will be available on Hamdard Study Circle website (www.hamdardstudycircle.in).
- **Read the instructions on page no. 3 carefully before applying and submitting the online admission form.**
- Correct Email ID, phone number and address are mandatory.
- Communication with candidates will not be by post. All communication will be by email (hscdelhi@hotmail.com).
- Candidates cannot change the venue of test centre after submitting the application form.
- After successfully submitting the application, candidates will be able to generate and download the admit cards. **The date for downloading the Admit Card (click on “ADMIT CARD” menu in your portal) will be intimated subsequently on our website, after the date of entrance test is finalised.**
- In case of any issue regarding submission of application, candidates may contact Mr Gorakh Sharma on +91 8510005086 or Mrs Tasneem Fatima on +91 9971124443, between 10 a.m. and 5 p.m. on any working day.

ENTRANCE TEST

- The Entrance Test will be conducted on the lines of UPSC Civil Services Examination.
- *General Studies (Paper I)*: 100 MCQ questions of 300 marks of two hours duration.
- *CSAT (Qualifying) (Paper II)*: 40 questions of 100 marks of one hour duration.
- *Essay Paper*: 100 marks (medium can be English/Hindi/Urdu) of one hour duration.
- There will be negative marking for objective type questions. One third of the marks will be deducted for each wrong answer.
- Essay copies of only top 700 candidates will be checked based on their merit in Paper I.
- The test for all three papers will be conducted on the same day.
- Use of black ball point pen is mandatory for Papers I and II.
- No electronic devices (mobile phone, smart watch, etc.) will be allowed inside the examination centres.
- Shortlisted candidates will be called for Personality Test which will be conducted at HSC, Talimabad, New Delhi, offline (usually for Delhi Centre and Centres closer to Delhi) and /or online. Personality test will be of 100 marks.
- Candidates will be selected based on their performance in the written and personality test.

FACILITIES

- The coaching programme is fully residential with both air-conditioned and non-air-conditioned accommodation for males (single rooms) and females (single rooms), quality mess facilities and other amenities at nominal charges.
- HSC provides an excellent ambience for serious candidates to prepare for the civil services examination. It has a well-equipped air-conditioned library, functioning **24 x 7** and free **Wi-Fi**.
- The year-long curriculum includes, free preliminary test series, mains test series at concessional rates, essay writing sessions, speaking sessions, discussions, regular interaction with selected alumni and feedback, classroom lectures and online video classes for CSAT, Current affairs and Ethics paper.

RULES ON ADMISSION

- Candidates in HSC will not simultaneously pursue any academic programme for a degree/diploma/certificate course or pursue any offline coaching course run by any other coaching institute.
- The schedule for coaching laid down in HSC will be strictly followed.
- The candidates will follow all the Rules & Regulations of HSC.

For information regarding the last date of submission of application forms, the date of the test, and any other relevant details, candidates are advised to regularly visit the HSC website www.hamdardstudycircle.in as separate intimation will not be given.

IMPORTANT INSTRUCTIONS FOR CANDIDATES BEFORE APPLYING & SUBMITTING THE PRELIMINARY COACHING PROGRAMME SESSION 2025-26 ADMISSION FORM ONLINE

Please keep the following information /items with you before applying:

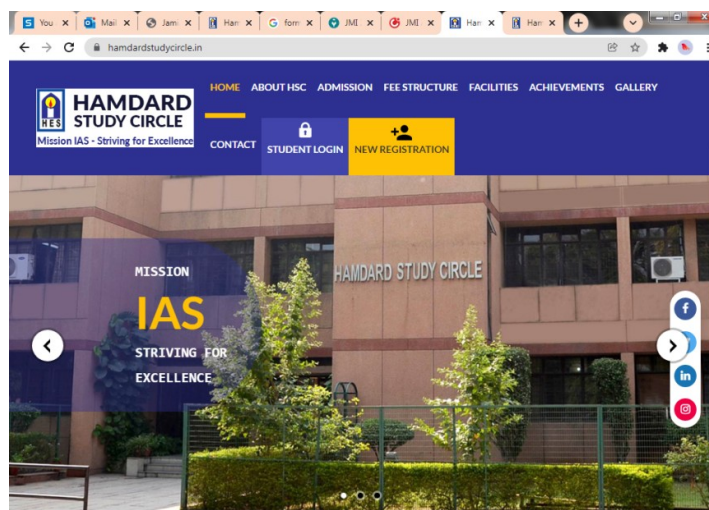
- (i) Email id
- (ii) Mobile no
- (iii) Your Scanned photo
- (iv) Your Scanned signature
- (v) Credit card, Net banking or ATM-cum-Debit card
- (vi) Helpdesk Number

How to complete the HSC Application Form 2025-26:

The online form submission basically consists of two stages viz.

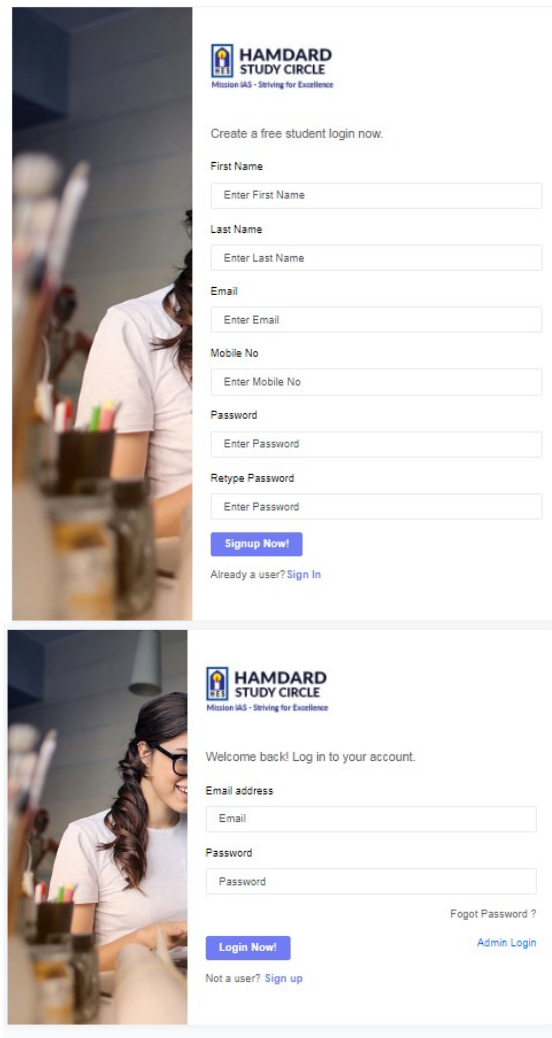
Stage A : Candidate's Registration: entering all the basic details

- (i) **Step 1:** Visit the official website of the HSC: hamdardstudycircle.in
- (ii) **Step 2:** On the right side of the screen, there will be a "NEW REGISTRATION" box (as shown in the screenshot below)



- (iii) **Step 3:** Click on the 'New Registration' button and enter the required details (as shown in the following screenshot).
If you are already registered on the website portal please enter your email & password

- (iv) and Click on “**Login Now**”. If you are not registered, please click on “**Sign up**”.
Step 4: After entering all the details, click on “**Signup Now**”.



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Create a free student login now.

First Name

Last Name

Email

Mobile No

Password

Retype Password

[Signup Now!](#)

Already a user? [Sign In](#)

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Welcome back! Log in to your account.

Email address

Password

[Forgot Password ?](#)

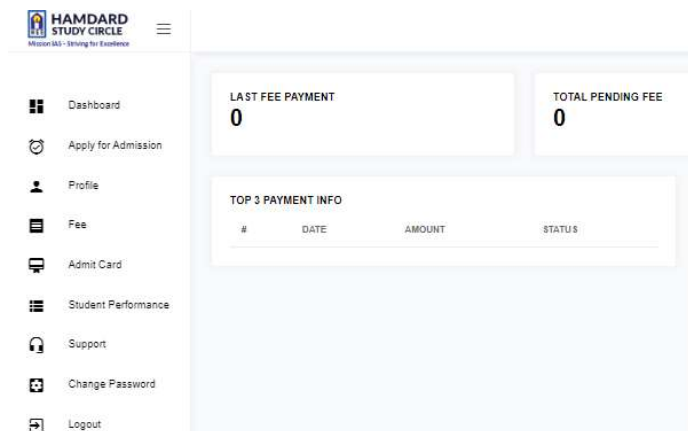
[Login Now!](#) [Admin Login](#)

Not a user? [Sign up](#)

Note: Please make sure to go through thoroughly all the basic details before confirming. Candidates will receive one confirmation Email thereafter, containing an activation link and Login details. Open your email account and click on the activation link given in Email or at Login Page for completing the registration process.

Stage B: Submission of Admission Application Form - Choosing of Programme (Civil Services Preliminary only), Category and Submission of Entrance Application Fee.

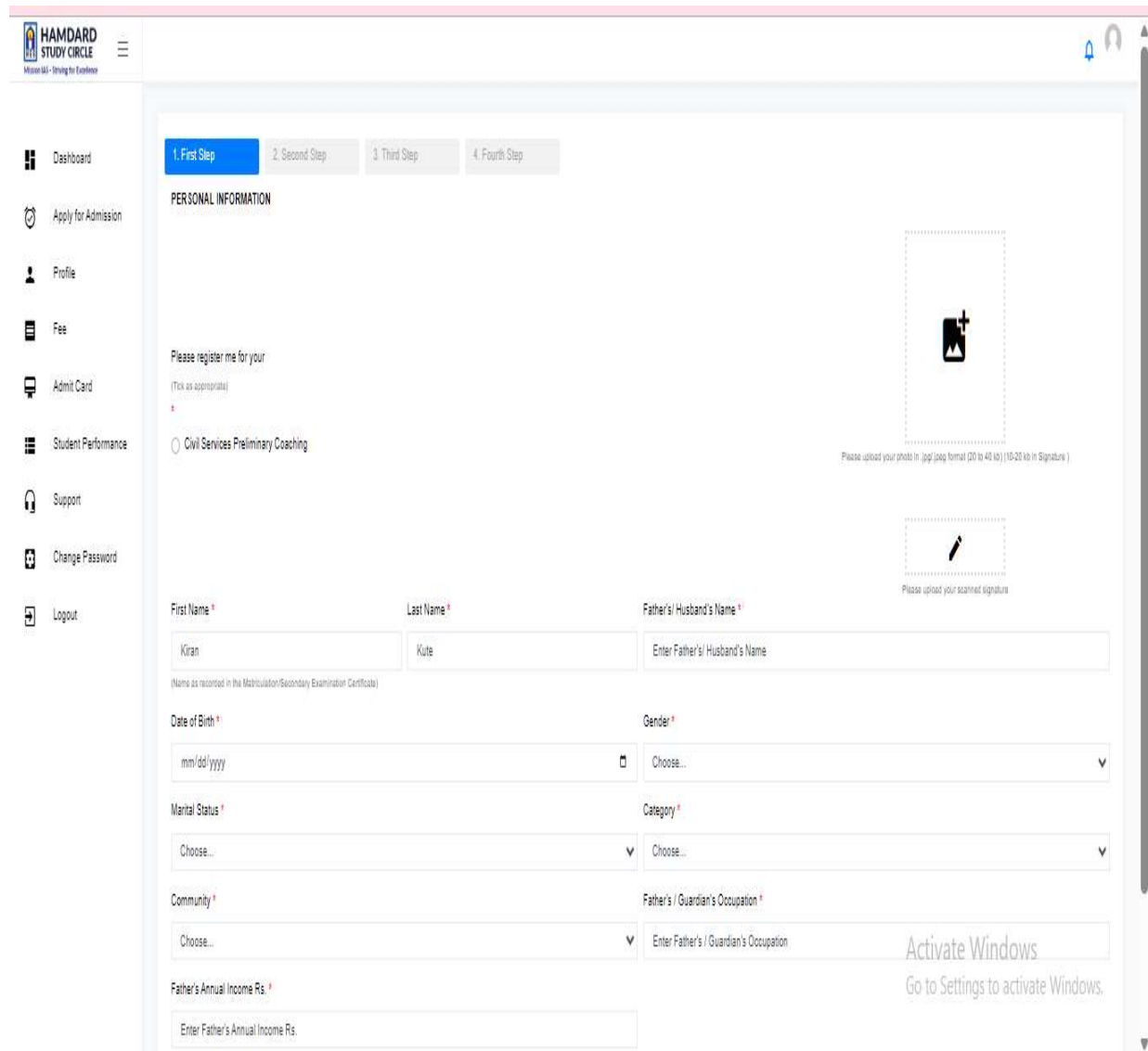
- (i) After Login, your portal will open. Click on “Apply for Admission”.



The screenshot shows the Hamdard Study Circle dashboard. On the left is a sidebar menu with options: Dashboard, Apply for Admission, Profile, Fee, Admit Card, Student Performance, Support, Change Password, and Logout. The main content area displays 'LAST FEE PAYMENT' and 'TOTAL PENDING FEE', both with a value of 0. Below this is a section titled 'TOP 3 PAYMENT INFO' with a table header: #, DATE, AMOUNT, STATUS.

- (ii) Form consists of “Four Steps”. Please fill in all the details carefully.

First Step:



The screenshot shows the 'First Step' of the admission application form. The form is titled 'PERSONAL INFORMATION' and includes a progress bar with four steps: 1. First Step (active), 2. Second Step, 3. Third Step, and 4. Fourth Step. The form contains several input fields and checkboxes:

- Registration:** A checkbox labeled 'Please register me for your (Tick as appropriate)' with the option 'Civil Services Preliminary Coaching' selected.
- Photo Upload:** A dashed box for uploading a photo, with a note: 'Please upload your photo in .jpg/.jpeg format (20 to 40 kb) (10-20 kb in Signature)'.
- Signature Upload:** A dashed box for uploading a scanned signature, with a note: 'Please upload your scanned signature'.
- Personal Details:**
 - First Name:** Kiran
 - Last Name:** Kute
 - Father's / Husband's Name:** Enter Father's / Husband's Name
 - Date of Birth:** mm/dd/yyyy
 - Gender:** Choose...
 - Marital Status:** Choose...
 - Category:** Choose...
 - Community:** Choose...
 - Father's / Guardian's Occupation:** Enter Father's / Guardian's Occupation
 - Father's Annual Income Rs.:** Enter Father's Annual Income Rs.

An 'Activate Windows' watermark is visible in the bottom right corner.

Second Step:

Dashboard

User Management

Student Management

Archive Student

Fee

Student Performance

Report

Report Not Admitted

Support

Global Settings

Change Password

Logout

1. First Step

2. Second Step

3. Third Step

4. Forth Step

Enter Via Details

CONTACT INFORMATION

Address for Correspondence

Locality *

House/Flat No. ; Road

City/Town *

Enter Locality

Enter City/Town

State *

PIN *

Choose...

Enter PIN

E-mail Id *

Mobile No *

Enter Mobile No

Permanent Address

Locality *

House/Flat No. ; Road

City/Town *

Enter Locality

Enter City/Town

State *

PIN *

Choose...

Enter PIN

Previous

Next

Third Step:

Dashboard

User Management

Student Management

Archive Student

Fee

Student Performance

Report

Report Not Admitted

Support

Global Settings

Change Password

Logout

1. First Step

2. Second Step

3. Third Step

4. Forth Step

Enter Via Details

ACADEMIC INFORMATION

*For Graduation in Medical Science/Engineering, only the name of the degree/branch to be mentioned in the last 'SUBJECTS' column

EXAMINATION/TITLE	YEAR	BOARD/UNIVERSITY	SCHOOL/COLLAGE	PERCENTAGE/CGPA	SUBJECTS
High School *	2014	CBSE		87.4	MATHS SCIENCE SOCIAL SCIENCE ENGLISH GUJARATI
Higher Secondary/Intermediate *	2016	CBSE		82.2	PHYSICS CHEMISTRY MATHS ENGLISH HINDI
Graduation *	2020	CHARMESH DESAI UNIVERSITY		66.2	BTech IT
Post Graduation					
Any other					

Have you appeared in UPSC Civil Services Examinations earlier? Yes *

☒ YES
 ☐ NO

If yes, give details of the attempts made in ascending chronological order below. *

S.NO.	YEAR	FILE NUMBER	BRANCH	PERSONALITY TEST
1	2020	Yes	No	No

Name of the service allotted if (Sawed)

Enter Name of the service allotted

Have you appeared in UPSC Indian Forest Service Examination earlier? No *

☒ YES
 ☐ NO

Hobbies & Interests

CRICKET, RUNNING, READING

Have you received coaching at H.S.C. earlier? If yes, mention the year(s) and any other details *

NO

Choice of Centre for H.S.C. Admission Test *

At Home

Optional Subject offered for Civil Services Examination *

POLITICAL SCIENCE AND INTERNATIONAL RELATIONS

Medium of language in Examination *

Medium of language in Examination *

Note: If the details of attempts made in UPSC Civil Services and UPSC IFoS Exam are not filled up fully and correctly, the application form is liable to be rejected.

Fourth Step:

The screenshot shows the 'Fourth Step' of the application process on the Hamdard Study Circle portal. The left sidebar contains a menu with options: Dashboard, Apply for Admission, Profile, Fee, Admit Card, Student Performance, Support, Change Password, and Logout. The main content area is titled 'OTHER INFORMATION' and includes several fields for professional experience, current employment, and other exams. Below this is the 'FEE PAYMENT' section, which shows a fee of 400. At the bottom, there is a declaration checkbox and a disclaimer. The 'Admit Card' menu item in the sidebar is highlighted with a red circle.

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1. First Step 2. Second Step 3. Third Step **4. Fourth Step**

OTHER INFORMATION

Professional Experience *
Worked as Research Assistant

Are you currently working? *
☐ Yes ☒ No

Are you preparing for other exams? *
☒ Yes ☐ No

Please mention the name of the examination *
UPPCS, BPSC

Are you attending any coaching/course? *
☒ Yes ☐ No

Please mention name of the coaching institute *
Next IAS

Are you pursuing any academic qualifications? *
☐ Yes ☒ No

FEE PAYMENT

Fee: 400

☐ Declaration Click before payment
I hereby, solemnly declare that the information given in this form is correct and true to the best of my knowledge and belief. In case of any misstatement or suppression of facts of information my admission shall stand cancelled.
I hereby undertake to abide by the rules and regulations of Hamdard Study Circle

[Previous](#) [Submit and Pay](#)

Stage C: How to download admit card:

- (i) Click on "ADMIT CARD" menu and print

The screenshot shows the dashboard of the Hamdard Study Circle portal. The left sidebar contains a menu with options: Dashboard, Apply for Admission, Profile, Fee, Admit Card, Student Performance, Support, Change Password, and Logout. The 'Admit Card' menu item is highlighted with a red circle. The main content area displays 'LAST FEE PAYMENT 0' and 'TOTAL PENDING FEE 0'. Below this is a section titled 'TOP 3 PAYMENT INFO' with a table showing payment details. The 'Admit Card' menu item in the sidebar is highlighted with a red circle.

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Dashboard Apply for Admission Profile Fee **Admit Card** Student Performance Support Change Password Logout

LAST FEE PAYMENT
0


TOTAL PENDING FEE
0

TOP 3 PAYMENT INFO


#	DATE	AMOUNT	STATUS
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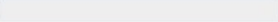
- (ii) ADMIT CARD: Check your roll number, name, test centre and date of examination etc.

[Print Now](#)

**HAMDARD
STUDY CIRCLE**
Mission IAS - Striving for Excellence
Tailimabad, Sangam Vihar, New Delhi, New Delhi - 110080
You are admitted to the Entrance Test 2023-23

e-Admit Card
Roll Number:-
Date of Examination:-

Name	Melisa Barman	
Father's Name		
Centre		
Venue Of Examination		

SIGNATURE OF INVIGILATOR


SCHEDULE

Subject	Time
G. S. Paper I	
Essay	
Break	
G. S. Paper II	

***Note: Please read the instructions on the next page carefully.**

INSTRUCTIONS

The reporting time for various examination centres of the entrance test will be as follows: